



Cambridgeshire
County Council



Venue@Central Library, Cambridge

- ✓ Centrally located meeting & venue facilities
- ✓ Prices based on hourly rates
- ✓ 0% VAT on venue bookings

www.cambridgeshire.gov.uk/library

Venue@Central Library, Cambridge

Situated on the 3rd Floor of Central Library, Cambridge, these modern and professional venue facilities are conveniently located in the heart of the city centre. Event attendees will be steps away from Cambridge's unique city attractions and excellent transportation links.

The versatile venue facilities and meeting rooms can accommodate from 2 to 100 attendees. Whether it is a one-to-one interview, a small business meeting or a large lecture, the venue facilities will match the requirements of most events. A large exhibition space is also available to exhibit the work of your organisation.

Hire of these facilities is highly affordable as all bookings are offered VAT free (0% VAT) and meeting rooms are priced at an hourly rate, so you only pay for the time required.

The venue is supported by a team of friendly staff and an excellent catering service. The onsite café can provide tea, coffee and a variety of buffet lunches (to suit most dietary requirements) and are conveniently located for attendees, should you decide not to provide catering for your guests yourself.

A full range of free to hire equipment is available to all our guests including Wi-Fi internet access.

Central Library, Cambridge is one of the most accessible public buildings in Cambridge with lifts to each floor, a disabled access ramp, hearing induction loops and disabled toilets.

Central Library, Cambridge
7 Lion Yard, Cambridge, CB2 3QD.
01223 728530

Conference Room

The Conference Room has been designed to offer a flexible venue for any event. It is a perfect venue to host larger meetings, training events and lectures. The room features a retractable partition wall that allows your event to spread into the main library, Exhibition Space and café. This means any event can either be closed or open to the general public.

Room Capacities

Boardroom	Cabaret	Classroom	Horseshoe	Theatre
20	40	20	30	40

Times of availability (and normal library opening hours)

Monday	08:00 – 21:00 (09:00 – 19:00)*
Tuesday	08:00 – 21:00 (09:00 – 19:00)*
Wednesday	08:00 – 21:30 (09:00 – 20:00)*
Thursday	08:00 – 21:00 (09:00 – 19:00)*
Friday	08:00 – 21:00 (09:00 – 19:00)*
Saturday	08:00 – 21:00 (09:00 – 18:00)*
Sunday	10:00 – 21:00 (12:00 – 16:00)*

*A surcharge will apply to bookings outside normal library opening hours. Other hours may also be available. Please contact us for more information.

Equipment

- Air conditioning (dedicated)
- Laptop
- Portable microphone system
- Wi-Fi internet access
- Flip chart
- Marker board
- Projector & screen

To enquire about the **Conference Room** please telephone a member of the Venue Team on **01223 728530** or email **Bookings.CentralLibrary@cambridgeshire.gov.uk**



Seminar Room

The Seminar Room is suited to hosting meetings, interviews, training sessions and presentations. The provision of a fully interactive Smartboard and projector will meet all your IT needs. This room can accommodate up to 20 people, located in a non-public area it is designed for privacy.

Room Capacities

Boardroom	Cabaret	Classroom	Horseshoe	Theatre
16	20	12	18	20

Times of availability (and normal library opening hours)

Monday	08:00 – 21:00 (09:00 – 19:00)*
Tuesday	08:00 – 21:00 (09:00 – 19:00)*
Wednesday	08:00 – 21:30 (09:00 – 20:00)*
Thursday	08:00 – 21:00 (09:00 – 19:00)*
Friday	08:00 – 21:00 (09:00 – 19:00)*
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Sunday	10:00 – 21:00 (12:00 – 16:00)*

*A surcharge will apply to bookings outside normal library opening hours. Other hours may also be available. Please contact us for more information.

Equipment

- Wi-Fi internet access
- Air conditioning (dedicated)
- Marker board
- Smartboard
- Flip chart
- Laptop
- Projector & screen

To enquire about the **Seminar Room** please telephone a member of the Venue Team on **01223 728530** or email **Bookings.CentralLibrary@cambridgeshire.gov.uk**

Interview Rooms

The two Interview Rooms are ideal for smaller meetings, breakout sessions, interviews and other group work. Whether it's just for a quick catch up or to lock yourself away for the whole day, these meeting rooms are comfortable, practical and very affordable.

Room Capacities

Boardroom	Cabaret	Classroom	Horseshoe	Theatre
4	-	-	6	-

Times of availability (and normal library opening hours)

Monday	08:00 – 21:00 (09:00 – 19:00)*
Tuesday	08:00 – 21:00 (09:00 – 19:00)*
Wednesday	08:00 – 21:30 (09:00 – 20:00)*
Thursday	08:00 – 21:00 (09:00 – 19:00)*
Friday	08:00 – 21:00 (09:00 – 19:00)*
Saturday	08:00 – 21:00 (09:00 – 18:00)*
Sunday	10:00 – 21:00 (12:00 – 16:00)*

*A surcharge will apply to bookings outside normal library opening hours. Other hours may also be available. Please contact us for more information.

Equipment

- Wi-Fi internet access
- Flip chart
- Laptop

To enquire about the **Interview Rooms** please telephone a member of the Venue Team on **01223 728530** or email **Bookings.CentralLibrary@cambridgeshire.gov.uk**

For all booking enquiries at Central Library, Cambridge please call a member of the Venue Team on **01223 728530** or email **CentralLibrary@cambridgeshire.gov.uk**

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