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APPENDICES

[Appendix 1](#) Fortnightly Carer Payment Dates

**Further information:**

Administration Manager, telephone (01223) 717011  
Senior Accountant, telephone (01223) 699727  
Business Support Officer  
(Strategy and Commissioning) telephone 01223 699054

Revision

Sept 09 – Staying Put Provider Payments  
March 2010 - Update of Fees and Charges.

Disabled Parking (Blue Badges)

- 1 For the issue of a Blue Badge for disabled people, there is a charge of **£2.00**. (Operational Procedures Disability 1.3)

Use of County Council Vehicles

- 2 Vehicle (including petrol) ..... **77p per mile or 48p per km**
- 3 Driver ..... **£8.16 per hour**

Lettings Charges

- 4 (See Appendix 1 for description of lettings)
- Scale A (per hour) ..... **£19.26**
- Scale B (per hour) ..... **£ 9.76**
- Scale C (per hour) ..... **no charge**

Private Telephone Calls

- 5 Where itemised computer billing is not available:-
- Long distance calls or local calls lasting a long time obtain ADC and pay actual cost
- Short, local calls ..... **20p each**

Private Photocopying

- 6 Charge per copy..... **5p inc VAT**

Community Meals

- 7 All community meals are charged at **£3.40** per meal

Meals at County Council Day Centers

- 8 All Service Users and visitors are charged as follows:
- Lunch..... **£3.40**
- Breakfast / 'Afternoon' Tea ..... **£1.45**
- Tea/Coffee (per cup) ..... **30p**

Voluntary Drivers

- 9 Rate for voluntary drivers(per mile) ..... **£0.40**

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**FEES AND CHARGES**
Short Term Residential Care (Respite) for Children with Disabilities

- 10 There is no charge for short term residential accommodation (respite) for children with learning disabilities (up to 120 days per annum)

Parental Contributions for Looked After Children

- 11 Flat rate weekly contribution by parents not in receipt of Income Support/Income based Job Seekers Allowance, Working Tax Credit, Housing Benefit or Council Tax Benefit ..... **£15.80**
- 12 The contribution applies to all children being looked after and should be made whether the child is in foster care, a children's establishment or any kind of residential care.
- 13 A parental contribution should not be made where a young person is making a contribution towards the cost of their care.

Contribution by Young People Accommodated

- 14 Young people aged 16 and over who work for 16 or more hours per week are required to make a contribution towards the cost of their care. This contribution is payable whether the young person is in foster care, a children's establishment or in any kind or residential care.
- 15 The contribution is one third of the net weekly income, subject to a maximum of..... **£94.39 per week**
- 16 A young person working must be left with at least **£55.00** per week, the amount of the minimum Training Allowance for young people.
- 17 Department of Health guidelines say that young people on Income Support/Income Based Job Seekers Allowance must not normally make a financial contribution towards their care.

Family Support

- 18 There is no charge for family support.

## STANDARD AND INTER AUTHORITY CHARGES

### Residential Care (Children and Adolescents)

|    |                                      | Daily          | Weekly          |
|----|--------------------------------------|----------------|-----------------|
| 19 | Community Homes                      | <b>£304.00</b> | <b>£2128.00</b> |
| 20 | Homes for children with disabilities | <b>£339.00</b> | <b>£2373.00</b> |

### Other Charges

- 21 For charges for other local authorities for services other than specified above, contact Finance, Castle Court, Shire Hall Cambridge CB3 0AP

## PAYMENT RATES

### Payments to Foster Carers

- 22 Foster Care payments are paid fortnightly in arrears.
- 23 The allowance includes pocket money. The exact amount to be paid to foster child/ren is left to the discretion of the foster carer. See Guidance in Foster Carer Handbook.
- 24 These rates are expected to cover expenses such as school trips, piano lessons and routine traveling costs ect. As well as clothing.

| Age   | Total per night | Total per week | Total per fortnight |
|-------|-----------------|----------------|---------------------|
| 0-4   | £18.55          | £129.85        | £259.70             |
| 5-10  | £21.11          | £147.77        | £295.54             |
| 11-15 | £26.30          | £184.10        | £368.20             |
| 16+   | £32.05          | £224.35        | £448.70             |

- 25 For more details and rules on Carer Payments please refer to Operational Procedures (Fortnightly Carer Pay **UNDER REVIEW**)

### Skills Levels Payments

- 26 In addition to Fortnightly Carer Payments the following weekly payments apply:

|               |            |
|---------------|------------|
| Level 1 ..... | Nil        |
| Level 2 ..... | £38.08     |
| Level 3 ..... | £76.16     |
| Level 4 ..... | £157.43    |
| Level 5 ..... | **£363.79  |
| Level 6 ..... | ***£440.09 |

- 27 \*\*£363.79 is only paid for the first child; second child would be £157.43. Carers on this level should only look after a maximum of two children.

- 28 \*\*\* £440.09 per week is paid when a Carer is accepted as Level 6 whether the child is placed with carer or not. Payment stays at £440.09 per week even if more than one child is placed in their care.
- 29 All carers to receive the skills level allowance each week plus foster basic payment. Seasonal allowances are also paid; a birthday payment equal to 1 weeks foster basic is paid in the fortnight of the child's birthday, a festival payment equal to 1 weeks foster basic is paid in the fortnight that includes 1 December and the holiday payment equal to 2 weeks foster basic is paid in the fortnight that includes 1 July.

Respite Allowance

- 30 This allowance is paid to Foster Cares at the beginning of each Respire placement (formerly known as Start Up Fees).....£17.09

Special Guardianship Allowance

- 31 The amount is based on the NFCA basic rate for a child of that age. The figure is the start point, the child benefit is deducted from it

| Age   | 2010-11  |
|-------|----------|
| 0-4   | 129.85   |
| 5-10  | £147.77  |
| 11-15 | £1184.10 |
| 16+   | £224.35  |

**REWARDS TO FOSTER CARERS**

Loyalty Payments

- 32 One year after being registered as a foster carer for Cambridgeshire, the foster carer will receive a loyalty payment of .....£117.00

NVQ Payment

- 33 Foster Carers who attain a relevant NVQ Level 3 are eligible for a one off payment amount of .....£586.00

Introduction of Friends

- 34 Foster Carers introducing a friend to become a Cambridgeshire Foster Carer are entitled to a one off payment.....£117.00

Achievement Award

|    |  |        |
|----|--|--------|
| 35 | Children in Foster Care are entitled to an award in recognition of an academic achievement ..... | £61.00 |
|----|--|--------|

**DAY CARE FOSTER CARER PAYMENTS**Level 1 Children under 15

|    |  |        |
|----|--|--------|
| 36 | Payment per daytime hour up to 8 hours ..... | £3.46  |
|    | Up to a maximum of .....                     | £27.68 |

Level 2 Children aged 16 - 19

|    |  |        |
|----|--|--------|
| 37 | Payment per daytime hour up to 8 hours ..... | £3.94  |
|    | Up to a maximum of .....                     | £31.52 |

Level 3 Youthcare Rate

|    |  |        |
|----|--|--------|
| 38 | Payment per daytime hour up to 8 hours ..... | £4.01  |
|    | Up to a maximum of .....                     | £32.08 |

**FAMILY LINK SERVICE CARE SCHEME**Basic Link

|    |   |        |
|----|---|--------|
| 39 | Payment per daytime hour up to 8 hours .....          | £4.54  |
|    | Up to a maximum of .....                              | £36.32 |
|    | Payment per overnight stay (and up to 24 hours) ..... | £36.32 |

Link Extra

|    |   |        |
|----|---|--------|
| 40 | Payment per daytime hour up to 8 hours .....          | £8.00  |
|    | Up to a maximum of .....                              | £64.00 |
|    | Payment per overnight stay (and up to 24 hours) ..... | £64.00 |

Link Plus

|    |   |        |
|----|---|--------|
| 41 | Payment per daytime hour up to 8 hours .....          | £11.64 |
|    | Up to a maximum of .....                              | £93.12 |
|    | Payment per overnight stay (and up to 24 hours) ..... | £93.12 |

Family Breaks

|    |  |         |
|----|--|---------|
| 42 | Payment per week .....                                     | £347.20 |
|    | Payment per night (and up to 24 hours on total) .....      | £49.60  |
|    | Payment per hour (a maximum of 8 hours will be paid) ..... | £6.20   |
|    | Travel Expenses .....                                      | £0.36   |

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Direct Payments

- 43 See Operational Procedures Child 11.9 for Child Direct Payments
- 44 The standard rate for Direct Payments (per hour).....£11.30

### **ADOPTION/RESIDENCE ORDER/CUSTODIAN ALLOWANCES**

- 45 All Adoption/Residence/Custodian Allowance payments must be reviewed annually in April of each year.

| Age of Child | Weekly Allowance on which to apply calculated % | Allowance for each dependent Child |
|--------------|---|------------------------------------|
|              | £   | £                                  |
| 0-4          | 99.88   | 4,083.26                           |
| 1-10         | 123.96  | 5,068.03                           |
| 11-15        | 154.10  | 6,300.05                           |
| 16+          | 199.94  | 8,162.01                           |

- 46 \*Child Benefit for the adopted child must be deducted after the calculated % has been applied to the Weekly Allowance above, unless the family is on Income Support or Income Based Job Seekers Allowance.
- 47 Child Benefit rates to be used for **2010/11** are **£20.30** if the adopted child is the only child and **£13.40** if there are other dependent children.

### Adoption Special Tasks

- 48 The maximum rate payable per week is £100.00 (See Operational Procedure Child3.3)

### **STAYING PUT PROVIDER PAYMENT RATES 2010/11**

- 49 Payments are made fortnightly in arrears.
- 50 These allowances are paid to the providers in recognition of the support they are providing to the young person to develop their independence skills to enable them to live independently by the age of 21. There are no skills level payments payable under this scheme.
- 51 The basic allowances are based on a sliding scale over the three year period that the young person remains with them, until their 21<sup>st</sup> birthday: These allowances are uplifted annually for inflation in line with mainstream fostering allowances:-

|                     |                  |
|---------------------|------------------|
| Year 1 (18-19yrs)   | £250.00 per week |
| Year 2 (19-20 yrs)  | £230.00 per week |
| Year 3 (20 -21 yrs) | £224.35per week  |

52 These basic allowances are adjusted to reflect any contribution payable by the young person from either benefits or employment. The young person's contribution is fixed to the Housing Benefit non-eligible rent component for the current financial year and reviewed annually.

The agreed rate for the period 1<sup>st</sup> September 2010 to 31<sup>st</sup> March 2011 is £26 per week based on the non-eligible rent component applicable as at March 2009.

Allowances to Providers during young person's Higher Education:-

53 The carer is entitled to 50% of the basic allowance for the relevant year payable during term time.

54 100% allowance payable for any nights young person returns home during term time.

55 100% allowance payable during College/University vacation weeks.

Payments during Provider's family holiday:

56 If young person does not accompany the family AND it is necessary to find alternative placement for the duration of the holiday, the provider will not be entitled to any payment for that holiday.

57 If young person remains in the home during the family holiday, or if they go on holiday with the carers there will be no change in payments during that period.

**Fortnightly Carer Payment Dates: 1April 2010 - 30 March 2011**

| PERIOD NO | PERIOD FROM | PERIOD TO   | PAYMENT DATE           |
|-----------|-------------|-------------|------------------------|
| 1         | 01-Apr-2010 | 14-Apr-2010 | 16-Apr-2010            |
| 2         | 15-Apr-2010 | 28-Apr-2010 | 30-Apr-2010            |
| 3         | 29-Apr-2010 | 12-May-2010 | 14-May-2010            |
| 4         | 13-May-2010 | 26-May-2010 | 28-May-2010            |
| 5         | 27-May-2010 | 09-Jun-2010 | 11-Jun-2010            |
| 6         | 10-Jun-2010 | 23-Jun-2010 | 25-Jun-2010            |
| 7         | 24-Jun-2010 | 07-Jul-2010 | 09-Jul-2010 (Holiday)  |
| 8         | 08-Jul-2010 | 21-Jul-2010 | 23-Jul-2010            |
| 9         | 22-Jul-2010 | 04-Aug-2010 | 06-Aug-2010            |
| 10        | 05-Aug-2010 | 18-Aug-2010 | 20-Aug-2010            |
| 11        | 19-Aug-2010 | 01-Sep-2010 | 03-Sep-2010            |
| 12        | 02-Sep-2010 | 15-Sep-2010 | 17-Sep-2010            |
| 13        | 16-Sep-2010 | 29-Sep-2010 | 01-Oct-2010            |
| 14        | 30-Sep-2010 | 13-Oct-2010 | 15-Oct-2010            |
| 15        | 14-Oct-2010 | 27-Oct-2010 | 29-Oct-2010            |
| 16        | 28-Oct-2010 | 10-Nov-2010 | 12-Nov-2010            |
| 17        | 11-Nov-2010 | 24-Nov-2010 | 26-Nov-2010            |
| 18        | 25-Nov-2010 | 08-Dec-2010 | 10-Dec-2010 (Festival) |
| 19        | 09-Dec-2010 | 22-Dec-2010 | 24-Dec-2010            |
| 20        | 23-Dec-2010 | 05-Jan-2011 | 07-Jan-2011            |
| 21        | 06-Jan-2011 | 19-Jan-2011 | 21-Jan-2011            |
| 22        | 20-Jan-2011 | 02-Feb-2011 | 04-Feb-2011            |
| 23        | 03-Feb-2011 | 16-Feb-2011 | 18-Feb-2011            |
| 24        | 17-Feb-2011 | 02-Mar-2011 | 04-Mar-2011            |
| 25        | 03-Mar-2011 | 16-Mar-2011 | 18-Mar-2011            |
| 26        | 17-Mar-2011 | 30-Mar-2011 | 01-Apr-2011            |