

## **A priority setting matrix for supported housing capital bids at sub-regional level.**

### **Purpose of matrix:**

This matrix aims to provide a method of decision making on scheme prioritisation.

### **Completion of matrix:**

It is intended that SP Teams will complete the matrix in consultation with Housing Enabling Officers at District level.

### **Process:**

Once completed by the SP Team the matrix will go to Commissioning Body. They will compare and prioritise schemes according to an agreed points system (this will remain confidential). At this stage the AA will take their priority schemes to an investment clinic to discuss with Housing Sub-Regions. The priority schemes will then be submitted to the Housing Corporation and dialogue will take place to finalise the proposed bids. As with previous bid rounds, the final decision will of course remain with the Housing Corporation.

**Endorsed by:** The Housing Corporation, GO-East, EERA, Housing Sub-Regions, Commissioning Bodies and SPERG.

|            |   |  |
|------------|---|--|
| <b>1.</b>  | <b>SERVICE DETAIL</b>   |  |
| <b>1.1</b> | <b>Supporting People Team</b>   |  |
| <b>1.2</b> | <b>District Area</b>  |  |
| <b>1.3</b> | <b>Housing Sub Region</b>   |  |
| <b>1.4</b> | <b>Client group</b>   |  |
| <b>1.5</b> | <b>What are the objectives of the service/<br/>expected outcomes?</b> |  |

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|-----|--|--|
| 1.6 | <p><b>Number of service users/hours of support that would be provided by the service.</b></p>  |  |
| 1.7 | <p><b>Type of housing?</b></p> <ul style="list-style-type: none"> <li><b>a. Self contained flats/bungalows/houses or hostel/shared housing? (Please Specify)</b></li> <li><b>b. Number of bedspaces, or if applicable, number of homes by property size (BS/1B/2B/3B/4B/5+B)</b></li> <li><b>c. Tenure of self contained housing (social rent or intermediate)*</b></li> </ul> <p><b>* Intermediate - housing at prices or rents above those of social rent but below market prices or rents. This can include shared equity products (for example Homebuy) and intermediate rent (ie rents above social rented level but below market rents). Unlikely to be intermediate under SP theme, but nevertheless a possibility?</b></p> |  |
| 1.8 | <p><b>What is the gross building size and how much of this has been allocated to communal areas? Are there any extra facilities included?</b></p>  |  |

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|------|---|--|
| 1.9  | <p><b>Has a care/support provider been identified?</b><br/> <b>If so, who?</b><br/> <b>Do they operate in any other AA in the region?</b></p>   |  |
| 1.10 | <p><b>Is revenue committed? If so how much?</b><br/> <b>(please indicate for each)</b><br/> <b>SP grant</b><br/> <b>Social Care</b><br/> <b>Health</b><br/> <b>Probation</b><br/> <b>DAT</b><br/> <b>Other (Please specify)</b></p> |  |
| 1.11 | <p><b>What is the make-up of the capital bid required?</b><br/> <b>Social Housing Grant</b><br/> <b>Housing Authority capital</b><br/> <b>County capital</b><br/> <b>Mortgage/private finance</b><br/> <b>Other</b></p>             |  |
| 1.12 | <p><b>For Social Housing Grant Bids:</b><br/> <b>a. Scheme name</b><br/> <b>b. HC Reference Number</b><br/> <b>c. Primary and Secondary investment theme</b></p>  |  |

|      |  |  |
|------|--|--|
|      | <p><b>d. Number of units/bedspaces for which SHG is sought</b></p> <p><b>e. Grant per unit/bed space</b></p> <p><b>f. RSL/Developer</b></p>  |  |
| 1.13 | <p><b>Has capital funding been agreed?</b></p> <p><b>Reasonable/ realistic prospect of agreement?</b></p>  |  |
| 1.14 | <p><b>Level of support required? (24 hr/ floating/ sleep in etc)</b></p>   |  |
| 1.15 | <p><b>Is this service envisaged as a permanent home/long stay provision? (over 2 years duration)</b></p> <p><b>If less than 2 years support then what is the anticipated average length of time?</b></p> |  |
| 1.16 | <p><b>When can you start on site?</b></p>  |  |
| 1.17 | <p><b>What is the expected service delivery start date?</b></p>  |  |

| 2   | STRATEGIC RELEVANCE   | GUIDANCE NOTES   | COMMENTS | Score |
|-----|---|--|----------|-------|
| 2.1 | <p><b>How does the proposed service contribute to the strategic objectives for supported housing in the Eastern Region?</b></p> | <p>Reference should be made to some or all of the following:</p> <ul style="list-style-type: none"> <li>• SP 5 Year strategy</li> <li>• particular strategies relevant to the client group</li> <li>• housing strategies of the particular district if service is located in a specific area</li> <li>• priorities of other potential funders such as probation, DAT, Social Care etc</li> <li>• Regional Housing strategy</li> <li>• National strategies</li> <li>• Regional SP Strategy (When available)</li> <li>• Cross Authority Client Group Strategies</li> <li>• Sub regional housing strategies</li> <li>• Regional health strategy</li> <li>• PCT strategies</li> </ul> <p>This aspect will be scored and the response assessed on its merits by the sub-regional investment clinic.<br/>Please give as much detail as possible about the strategies that the service meets.</p> |          |       |

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| 2.2 | Is there capacity for Cross-Authority use? (e.g. capacity for clients from bordering districts and Administration Authorities)   |  |  |  |
| 2.3 | What is the exit strategy for the proposed service in the longer term? (e.g. if future revenue is reduced/ removed, what contingencies/ alternatives would be put in place for use of the building?) |  |  |  |
|     | <b>SUB TOTAL</b>   |  |  |  |

| 3   | EVIDENCE OF NEED  | GUIDANCE NOTES   | COMMENTS | Score |
|-----|---|--|----------|-------|
| 3.1 | <p><b>What are the known gaps it meets in current service provision? Eg no overall provision geographically, BME issues, expand client choice</b></p> | <p>What is the need for this scheme in this location?</p> <p>Reference could be made to prevalence data.</p>   |          |       |
| 3.2 | <p><b>Is there strong evidence of need that can be statistically proven?</b></p> <p><b>Please provide evidence of this.</b></p>                       | <p>This should include current and anticipated need for this service</p> <p>The quality of the evidence provided will be assessed, as well as what the evidence indicates.</p> |          |       |
|     | <p><b>SUB TOTAL</b></p>   |  |          |       |

| 4   | ADDED VALUE  | GUIDANCE NOTES   | COMMENTS | Score |
|-----|--|--|----------|-------|
| 4.1 | <p><b>As a direct result of being provided would this service release any resources for any, or all, of the commissioners of supported housing?</b></p> <p><b>If so, who would benefit and can you quantify?</b></p> | <p>For example where an existing service would be remodelled and therefore release cashable savings. Will the savings be reinvested? Give details.</p> <p>Tangible benefits that can be quantified and evidenced.</p> <p>Cashable savings should be included here.</p>                               |          |       |
| 4.2 | <p><b>Is this a development of an existing service, which will provide better value for money (VFM)? Please detail</b></p>   | <p>VFM can mean more effective use of staffing resources, thereby reducing the number of visits to the service user, as an example, or brings economies of scale that results in lower unit costs, meaning that more units can be provided.</p> <p>Non-cashable savings should be included here.</p> |          |       |
| 4.3 | <p><b>Would providing this service have the potential for indirect savings for other public sector bodies?</b></p>   | <p>For example, where providing a service would potentially reduce hospital admissions, or reduce crime.</p>   |          |       |

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|     | <b>If so, how?<br/>Who would benefit?</b>   | The benefits are not necessarily quantifiable but you should explain your reasoning.   |  |  |
| 4.4 | <b>Would the provision of this service attract other funding into supported housing that would not otherwise be available? If so, describe.</b>           | Would the funding attracted be capital or revenue funding? Please explain.   |  |  |
| 4.5 | <b>Has there been any Service User input to the model of provision? If so, to what extent? Please give details</b>  | For example, is this based on national/local models that have been influenced by service user input? Is this model influenced by any service user input from the chosen provider (where there is one)? |  |  |
| 4.6 | <b>Will the proposed service bring any additional value as a community resource? (eg. Sheltered scheme doubled as a day centre) Please supply details</b> | Responses to this question will only be used as a comparable for similar bids within the same client group.  |  |  |
|     | <b>SUB TOTAL</b>  |  |  |  |
|     | <b>TOTAL</b>  |  |  |  |

| 5   | <b>DELIVERABILITY FACTORS</b>   | <b>GUIDANCE NOTES</b>  | <b>COMMENTS</b> |
|-----|---|--|-----------------|
| 5.1 | <b>Status of site acquisition?<br/>Site identified?<br/>Acquired?</b>   | <p>When do you anticipate the site being agreed? Will it be within the next bid period?</p> <p>Definitely<br/>Probably<br/>Unlikely</p>  |                 |
| 5.2 | <p><b>Planning Status</b></p> <p><b>Detailed</b></p> <p><b>Outline</b></p> <p><b>Submitted</b></p> <p><b>Resolution</b></p> <p><b>Not Submitted</b></p> | <p>Formal planning permission granted.</p> <p>Outline planning permission agreed.</p> <p>Following positive discussions with planners, a planning application has been submitted.</p> <p>This stage is where positive discussions have taken place with planners and in essence this is where the LA planners have seen details of the scheme and have given an indication that they both support the proposals, and that they can foresee no significant difficulties.</p> <p>No application submitted or discussion with planners has taken place.</p> |                 |

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| 5.3 | <p><b>Is this service linked to Section 106 planning consent?</b><br/>                 Yes<br/>                 No</p> |  |  |
| 5.4 | <p><b>Is it on the supply chain?</b></p>   |  |  |
| 5.5 | <p><b>Are there any risks to the deliverability of the scheme? If so what are they?</b></p>                            |  |  |

|   |                             |   |  |
|---|-----------------------------|---|--|
| 6 | <p><b>Unique Factor</b></p> | <p>An opportunity to explain why this services needs to progress –<br/>                 Is the service Innovative?<br/>                 Service user involvement?<br/>                 Critical for some other project?<br/>                 Are there any particular design features/standards you wish to elaborate on?</p> <p>This factor will not be scored but any evidence will be considered by the sub-regional investment clinic</p> |  |
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