

We agree to implement the principles of the Cambridgeshire Charter...

Chief Executive
Cambridgeshire County Council

Chief Executive
Huntingdonshire County Council

Chief Executive
Cambridge City Council

Chief Executive
Addenbrooke's NHS Trust

Acting Chief Executive
Cambridgeshire Primary Care Trust
Cambridge City PCT
South Cambs PCT

Chief Executive
Cambridgeshire Learning
and Skills Council

Chief Executive
Fenland District Council

Chair
Local Safeguarding
Children Board

Chief Executive
Cambridgeshire and Peterborough
NHS Foundation Trust

Chairman
Early years and Childcare
Service

Chief Executive
South Cambridgeshire
District Council

Chief Executive
Young Lives

Chief Executive
East Cambridgeshire
and Fenland PCT

Chief Executive
Peterborough City Council

Chief Executive
East Cambridgeshire
District Council

Chief Constable
Cambridgeshire Constabulary

Every Child Matters

Change For Children

The law allows access to the information held by some agencies.

To find out how, contact
Cambridgeshire County Council
Data Protection Officer
01223 699137

School: The Head Teacher

Health: Your GP

If you are unclear about any of the information in this leaflet, or have any questions, please contact the:

Information Sharing and OneVision

Cambridgeshire County Council
01480 355974
onevision@cambridgeshire.gov.uk

If you would like a further copy of this booklet, or a copy of the text on audio cassette, in Braille, large print or other languages, please call:
01480 355974



Information Sharing: Cambridgeshire Information Sharing Charter



Information and
implementation



Cambridgeshire Information Sharing Charter...

Cambridgeshire Children's Trust recognises that sharing information between partner organisations is vital to the provision of co-ordinated and seamless services for children and young people and that:

A positive commitment to information sharing between professionals and agencies, taking full advantage of the opportunities set out under statute is the only way to ensure that all children and young people are provided with the most appropriate service as and when they need it. A proactive approach to seeking and sharing information must be adopted to ensure assessments of circumstances and need provide a complete picture and enable effective planning and provision of services to the child / young person.

Effective information sharing required trust between organisations and agreed standards. This Charter is an agreement in principle to share information. It draws together existing Information Sharing Protocols within the cross-government Every Child Matters information sharing framework and associated guidance documents.

These protocols and guidance documents share the common goal of safeguarding children and young people, recognising that this goal must be balanced with the need to respect the right of the individual to privacy and confidentiality. The protocols and guidance set out parameters for sharing oral, written or electronic forms of information and principle for practice to inform decision making. Together they provide a framework for sharing information effectively and sensitively.

Signatories to this charter agree to share information in accordance with these protocols which have due regard to the Common Law Duty of Confidentiality, the Caldicott Principles and the following legislation:

- [Data Protection Act 1998](#)
- [Children Act 1989](#)
- [Human Rights Act 1998](#)
- [Education Act 1996](#)
- [Crime and Disorder Act 1998](#)
- [Freedom of Information Act 2000](#)
- [Children Act 2004](#)

This charter notes that it is the responsibility of individual agencies to be properly registered under the Data Protection Action 1998 to exchange information under these protocols, to seek consent where necessary, to share information and inform individuals that information is being shared and with whom.

Signatories also agree to review the existing information sharing protocols and guidance documents regularly and acknowledge that changes in legislation may require amendments to existing protocols or the development of a new information sharing protocol.

DfE Every Child Matters and Cambridgeshire guidance documents:

- [Practitioner guide](#)
- [Information Sharing checklist](#)
- [Legal guidance](#)
- [Privacy Statement guidance](#)
- [Case studies](#)
- [Fact sheets](#)
- [Making it happen](#)
- [IS leaflets for parents/carers & young people](#)
- [Privacy Notice](#)

Cambridgeshire County Council and partner organisation protocols:

- [Cambridgeshire NHS and Health and Social Care Information Community General Protocol for Protecting and Using Personal Information within Cambridgeshire and Peterborough](#) – sets the parameters for protecting and using personal and personal identifiable information between Cambridgeshire organisations in order to facilitate the assessment, planning, provision and review of health, social care and related services.
- [Norfolk, Cambridgeshire and Peterborough Local Safeguarding Children Board Guidance on the sharing of information on Child in Need and in Need of Protection](#) – a specialised component of the above protocol providing guidance on sharing information about children and young people where there are differing levels of concern.
- [Protocols for Sharing Information in Child Protection Enquiries](#) – provides a framework for the sharing of information between social services, the police and the Crown Prosecution Service is where inquiries are being made are being made by the police and social services under 'Working Together'.
- [The Sharing of Information between Agencies Protocol under the Crime and Disorder Act 1998](#) – to promote or secure community safety, in particular, when an agency is seeking to obtain and operate one of the following orders: Anti Social Behaviour Order; Sex Offenders Order; Child Safety Order; Child Curfew Order; Removal of Truants; Drug Treatment and Testing Order; Reparation Order; Action Plan Order; Supervision Order; Parenting Order .