

MENTAL CAPACITY ACT PLANNING AND IMPLEMENTATION GROUP FOR CAMBRIDGESHIRE

9th February 2009, 11.30 – 12.30
Octagon Conference Room, Shire Hall, Cambridgeshire

PRESENT

Katie Baldwin	NHS Cambridgeshire
Tracy Brown	Speaking Up
Malcolm Collins	Huntingdon Area Manager
James Grant	Legal Officer, OCS
Joan Harding	Commissioning Manager Mental Health, OECS
Allan James	Interim Head of Client Side, OECS
Jo Layton	Administrator (m/t)
Sue Lee	Speaking Up
John Leighton	MCA Training Manager
Ivan Molyneux	Adult Protection Co-Ordinator, CCC
Richard O'Driscoll	Head of Older People Commissioning
Barbara Prior	Contracts Manager, CCC
Joseph Yow	Countywide MCA Co-ordinator
Lesley Richards	CSCI

Action

1.0 APOLOGIES

1.0 Ruth Rogers

2.0 MINUTES FROM LAST MEETING AND MATTERS ARISING (12.01.09)

2.1 Item 2.2 – John, James and Joseph have met to discuss legal matters around DOLS.

2.2 Item 2.3 Community Deputyship and Community Appointeeship– A meeting has taken place and strong views were expressed about lack of resources which will be fed back to Management Teams of the various stakeholders. Martin Bacon will be doing further research on imprest accounts and then a decision will be made as to whether teams can carry out the work with support from Finance As for Community Appointeeship, there is a need to formulate a business case if more resources are required to take this on by our Finance Officers or the FABAs..

3.0 FEEDBACK FROM WORKING GROUPS

3.1 Policy and Performance

The policy has been completed and updated and will be uploaded on the MCA website this week. Policy and procedures for DOLS is still being written but will be completed by the 1st April.

3.2 Legal issues

Nothing specific to report, one case last month which has been circulated.

James would like to commend the work JY and JL have done on the MCA and DOLS, which possibly has resulted in less legal queries.

3.3 Awareness raising and communications

As yet there is no replacement for Kerry but arrangements have been made for uploading and amendments to the web pages in her absence.

3.4 Education and training

E-learning for DOLS – Kwango has quoted £6,000 for this and JL is presently looking at other packages.

Presently conducting training for in house staff, particularly care management. This is going well and we are keeping track of who has applied .Will update for next meeting.

3.4.1 Cambridge and Peterborough MCA Training Partnership

JL circulated a short summary of the training partnership which is presently jointly funded.

After discussion It was decided that Peterborough would need more notice if we wished to terminate the partnership, therefore we should restructure the arrangement to reflect funding from the 1st April. If Peterborough is not in agreement then they should be given 6 months notice to terminate the partnership.

4.0 **FEEDBACK FROM CSIP REGIONAL MEETING AND UPDATE ON DEPRIVATION OF LIBERTY SAFEGUARDS**

4.1 Feedback was tabled which Joseph led the group through (see attached).

5.0 **DOLS' CRITICAL PATH**

5.1 Admin support – a job description has been drafted and sent to HR. Richard has agreed to share half of the costs from NHS Cambridgeshire for two admin posts which need to be in place by 1st April

JY is currently writing paper for senior management to recommend a structure to authorise DOLS.

6.0 **ANY OTHER BUSINES**

6.1 Allen wished the group to recognise that a great deal of work has been done and all was going well despite the stress.

6.2 Joseph wanted it noted it that there was only one of him and that he was working very closely with John who could also be consulted for advice.

7.0 DATE OF NEXT MEETING

7.1 10th March 2009, 11.30 – 12.30, Castle Court, room B109

7.2 Future meetings

Date			Venue
Monday	6 th	April	Shire Hall, Octagon Conference Room
Wednesday	6 th	May	Shire Hall, Octagon Conference Room
Monday	8 th	June	Shire Hall, Octagon Conference Room
Wednesday	8 th	July	Shire Hall, Octagon Conference Room
Monday	10 th	August	Shire Hall, Octagon Conference Room
Monday	7 th	September	Shire Hall, Octagon Conference Room
Wednesday	7 th	October	Shire Hall, Octagon Conference Room
Monday	9 th	November	Shire Hall, Octagon Conference Room
Monday	7 th	December	Shire Hall, Octagon Conference Room
Time: 11.30 – 12.30			