

PUBLIC HEALTH – FINANCE MONITORING REPORT – FEBRUARY 2020

KEY INDICATORS

| Previous Status | Category | Target | Current Status | Section Ref. |
|-----------------|---------------------------------|----------------------------|----------------|--------------|
| Green | Revenue position by Directorate | Balanced year end position | Green | 1.2 |

CONTENTS

| Section | Item | Description |
|--|-------------------------------------|---|
| 1 | Revenue Executive Summary | High level summary of information Narrative on key issues in revenue financial position |
| 2 | Savings Tracker Summary | Summary of the latest position on delivery of savings |
| 3 | Technical Note | Explanation of technical items that are included in some reports |
| Appx 1 | Service Level Financial Information | Detailed financial tables for Public Health's main budget headings |
| Appx 2 | Service Commentaries | Detailed notes on financial position of services that are predicting not to achieve their budget |
| Appx 3 | Technical Appendix | Twice yearly, this will contain technical financial information for Public Health showing: <ul style="list-style-type: none">• Grant income received• Budget virements into or out of the service• Service reserves |
| <i>The following appendix is not included each month as the information does not change as regularly</i> | | |
| Appx 4 | Savings Tracker | Each quarter, the Council's savings tracker is produced to give an update of the position of savings agreed in the business plan. |

1. Revenue Executive Summary

1.1 Overall Position

Public Health is forecasting an underspend of £-488k at the end of February.

1.2 Summary of Revenue

| Forecast Outturn Variance (Jan) £000 | Service | Budget for 2019/20 £000 | Actual to end of Feb 20 £000 | Forecast Outturn Variance £000 | Forecast Outturn Variance % |
|--|---|-------------------------------|---------------------------------------|---|--------------------------------------|
| 0 | Children Health | 8,799 | 6,736 | 0 | 0.0% |
| -25 | Drugs & Alcohol | 5,463 | 5,126 | -25 | -0.5% |
| -60 | Sexual Health & Contraception | 5,097 | 3,924 | -34 | -1.3% |
| -283 | Behaviour Change / Preventing Long Term Conditions | 3,720 | 2,773 | -334 | -9.0% |
| -0 | Falls Prevention | 190 | 145 | 0 | 0.0% |
| -14 | General Prevention Activities | 13 | -9 | -14 | -109.9% |
| 0 | Adult Mental Health & Community Safety | 256 | 213 | 0 | 0.0% |
| -73 | Public Health Directorate | 1,744 | 1,716 | -80 | 0.0% |
| -456 | Total Expenditure | 25,283 | 20,624 | -488 | |
| 0 | Public Health Grant | -24,726 | -24,944 | 0 | 0.0% |
| 0 | Other funding sources | -167 | 0 | 0 | 0.0% |
| -456 | Net Total | 390 | -4,320 | -488 | |

The service level budgetary control report for 2019/20 can be found in appendix 1.
Further analysis of variances can be found in appendix 2.

1.3 Significant Issues

At the end of February 2020, the overall Public Health forecast position is an underspend of £-488k. £390k of this is core council funding, with the remaining £98k being an expected carry-forward of the Public Health Grant.

A balanced budget has been set for the financial year 2019/20. Savings totalling £949k have been budgeted for and the achievement of savings is monitored through the savings tracker process, with exceptions being reported to Heath Committee and any resulting overspends reported through this monthly Finance Monitoring Report.

A number of expected underspends have previously been identified following a review of activity in the first part of the year, along with a review of staffing spend over that period. Further analysis in February has refined the forecast, with it showing £32k of further forecast underspend, the position has not materially changed since January.

2. Savings Tracker Summary

The savings tracker is produced quarterly – the most recent of these was quarter 3, which was included in the January report.

3. Technical note

A technical financial appendix is included as appendix 3. This appendix covers:

- Grants that have been received by the service, and where these have been more or less than expected
- Budget movements (virements) into or out of Public Health from other services (but not within the service), to show why the budget might be different from that agreed by Full Council
- Service reserves – funds held for specific purposes that may be drawn down in-year or carried-forward – including use of funds and forecast draw-down.
- At regular intervals, information on spend outside of the Public Health Directorate under Memorandums of Understanding,

APPENDIX 1 – Public Health Service Level Financial Information

| Forecast Outturn Variance (Jan) | Service | Budget | Actual | Forecast Outturn | |
|---|---|---------------|------------------|------------------|--------------|
| | | 2019/20 | February 2020 | Variance | |
| £000's | | £000's | £000's | £000's | % |
| Children Health | | | | | |
| 0 | Children 0-5 PH Programme | 6,907 | 5,643 | 0 | 0% |
| 0 | Children 5-19 PH Programme - Non Prescribed | 1,622 | 833 | 0 | 0% |
| 0 | Children Mental Health | 271 | 260 | 0 | 0% |
| 0 | Children Health Total | 8,799 | 6,736 | 0 | 0% |
| Drugs & Alcohol | | | | | |
| -25 | Drug & Alcohol Misuse | 5,463 | 5,126 | -25 | 0% |
| -25 | Drugs & Alcohol Total | 5,463 | 5,126 | -25 | 0% |
| Sexual Health & Contraception | | | | | |
| 66 | SH STI testing & treatment - Prescribed | 3,829 | 3,332 | 61 | 2% |
| -90 | SH Contraception - Prescribed | 1,116 | 457 | -78 | -7% |
| -36 | SH Services Advice Prevention/Promotion - Non-Prescribed | 152 | 136 | -18 | -12% |
| -60 | Sexual Health & Contraception Total | 5,097 | 3,924 | -34 | -1% |
| Behaviour Change / Preventing Long Term Conditions | | | | | |
| -86 | Integrated Lifestyle Services | 1,984 | 1,798 | -108 | -5% |
| -29 | Other Health Improvement | 408 | 516 | 10 | 2% |
| -47 | Smoking Cessation GP & Pharmacy | 703 | 92 | -44 | -6% |
| -120 | NHS Health Checks Programme - Prescribed | 625 | 367 | -192 | -31% |
| -283 | Behaviour Change / Preventing Long Term Conditions Total | 3,720 | 2,773 | -334 | -9% |
| Falls Prevention | | | | | |
| -0 | Falls Prevention | 190 | 145 | 0 | 0% |
| -0 | Falls Prevention Total | 190 | 145 | 0 | 0% |
| General Prevention Activities | | | | | |
| -14 | General Prevention, Traveller Health | 13 | -9 | -14 | -110% |
| -14 | General Prevention Activities Total | 13 | -9 | -14 | -110% |
| Adult Mental Health & Community Safety | | | | | |
| 0 | Adult Mental Health & Community Safety | 256 | 213 | 0 | 0% |
| 0 | Adult Mental Health & Community Safety Total | 256 | 213 | 0 | 0% |
| Public Health Directorate | | | | | |
| -9 | Children's Health | 262 | 245 | -10 | -4% |
| -8 | Drugs & Alcohol | 199 | 231 | -9 | -5% |
| -5 | Sexual Health & Contraception | 143 | 127 | -6 | -4% |
| -21 | Prevention Long Term Conditions (Behaviour Change) | 515 | 488 | -23 | -4% |
| -12 | General Prevention (Travellers) | 189 | 216 | -13 | -7% |
| -1 | Adult Mental Health | 19 | 24 | -1 | -5% |
| -6 | Health Protection | 124 | 145 | -6 | -5% |
| -11 | Analysts | 293 | 240 | -12 | -4% |
| -73 | Public Health Directorate Total | 1,744 | 1,716 | -80 | -5% |
| -456 | Total Expenditure before Carry-forward | 25,284 | 20,938 | -488 | -2% |
| 65 | Anticipated Carry-forward of Public Health Grant | 0 | 0 | 98 | |

| Forecast Outturn Variance (Jan) £000's | Service | Budget 2019/20 £000's | Actual February 2020 £000's | Forecast Outturn Variance £000's | % |
|--|---|-----------------------------|--------------------------------------|---|-----------|
| Funded By | | | | | |
| | Public Health Grant | -24,726 | -24,944 | 0 | 0% |
| | Drawdown From Reserves | -167 | 0 | 0 | 0% |
| 0 | Grant Funding Total | -24,893 | -24,944 | 0 | 0% |
| -390 | Overall Total - Core Council Funding | 390 | -6,829 | -390 | |

APPENDIX 2 – Service Commentaries on Forecast Outturn Position

Narrative is given below where a service area has a material variance.

| Budget Line | Forecast Variance | Commentary |
|--|-------------------|---|
| Drugs & Alcohol | -25k | The full budget allocation for this service is not needed to meet costs and commitments in 2019/20. The allocation will be reviewed as budgets are set for 2020/21. |
| Sexual Health & Contraception | -34k | There is an overspend projected against the main community sexual health contract due to activity, offset by lower than expected activity on services delivered by GPs and pharmacies after factoring expected increases for quarter 4. |
| Behaviour Change / Preventing Long Term Conditions | -334k | The underspend on this line is mainly due to lower than expected activity on NHS health checks and smoking cessation work - budgets were set assuming some growth but activity so far is at a similar level to 2018/19. |
| General Prevention Activities | -14k | There is higher activity than expected for income generating enrolments in adult learning courses where these result from targeted Public Health work. |
| Public Health Directorate | -80k | This budget line is mainly where staffing costs of the Public Health Directorate are incurred. It is usual for staffing budgets to experience underspends. This is mainly due to recruitment timing, not necessarily covering all posts that are absent due to parental leave or sickness, and the potential for new members of staff to cost less overall than those they replace. The Public Health service has a budget factor of £70k built-in to allow for these effects, similar to other services in the Council, but the latest projections show a likely underspend in excess of that factor reported above. |

APPENDIX 3 – Technical Appendix

5.1 Public Health Grant

| Grant | Originally Expected £000 | Currently Expected £000 |
|---|-----------------------------|----------------------------|
| Public Health Grant as per Business Plan | 25,560 | 25,560 |
| Grant allocated as follows: | | |
| Public Health Directorate | 24,726 | 24,726 |
| People & Communities Directorate | 293 | 283 |
| Place & Economy Directorate | 120 | 130 |
| Corporate and Customer Services Directorate | 201 | 201 |
| LGSS Cambridge Office | 220 | 220 |
| Total | 25,560 | 25,560 |

5.2 Virements and Budget Reconciliation

(Virements between Public Health and other service blocks)

No such virements have been performed in-year.

5.3 Reserve Schedule

| Fund Description | | Balance at 1 April 2019 | Balance at end Sept 2019 | Forecast Closing Balance | Notes |
|------------------------------|---|-------------------------|--------------------------|--------------------------|---|
| | | £'000 | £'000 | £'000 | |
| General Reserve | | | | | |
| PH0 | Public Health carry-forward | 1,683 | 879 | 944 | |
| | subtotal | 1,683 | 879 | 944 | |
| Other Earmarked Funds | | | | | |
| PH1 | Healthy Fenland Fund | 199 | 199 | 98 | Anticipated spend £100k per year over 5 years. |
| PH2 | Falls Prevention Fund | 271 | 271 | 164 | Joint project with the NHS |
| PH3 | NHS Healthchecks programme | 270 | 270 | 270 | Usage to be considered by Member working group |
| PH4 | Implementation of Cambridgeshire Public Health Integration Strategy | 463 | 463 | 378 | 'Let's Get Moving' physical activity programme has been extended. |
| PH5 | Enhanced Falls Prevention Pilot | 0 | 804 | 754 | Anticipated spend over three years, including evaluation |
| | subtotal | 1,203 | 2,007 | 1,664 | |
| TOTAL | | 2,886 | 2,886 | 2,608 | |