Enclosed you will find the following information:

- How places were allocated.
- Which Cambridgeshire schools were over-subscribed.
- Which Cambridgeshire schools have places remaining.
- Where to get information about the Appeals Process.
- A summary of Reserve lists.
- A summary of Home to School Transport.

How places were allocated

The coordinated scheme for school admissions aims to offer parents the highest ranked preference it is possible to meet. Therefore, if you have been offered your 1st preference school, any school ranked as a lower preference on your application will not have been considered.

All school places were allocated in accordance with the over-subscription criteria for each school/college, details of which can be found in our published admission guide available at www.cambridgeshire.gov.uk/admissions. Please note that all applications received after the closing date, 31 October 2016, were designated “late” and were not processed until 24 April 2017.

Over-subscribed Cambridgeshire schools as of 24 April 2017

Below is a list of all schools that were not able to accommodate all those who expressed a preference, or were able to accommodate all those who expressed a preference but have no unallocated places remaining:

Abbey College
Chesterton Community College
Hinchingbrooke School
Longsands Academy
Sir Harry Smith Community College
St Ivo School
Bassingbourn Village College
Comberton Village College
Parkside Community College
Soham Village College
Swavesey Village College
Bottisham Village College
Cottenham Village College
Linton Village College
Sawston Village College
St Bede’s Inter-Church School
Trumpington Community College

Cambridgeshire schools with places remaining as of 24 April 2017

Below is the list of those schools that were able to accommodate all those who expressed a preference, and still have places remaining following the allocation process:

Cambourne Village College
Coleridge Community College
Cromwell Community College
Ely College
Ernulf Academy
Littleport & East Cambs Academy
Melbourn Village College
Neale-Wade Academy
Netherhall School
North Cambridge Academy
Sawtry Village Academy
St Peter’s School
Thomas Clarkson Academy
Witchford Village College

The Appeals Process

If you have been unsuccessful in gaining a place at any of your preferred schools you are entitled to an Independent Appeal against this decision. To find further information regarding the appeal process, and to download the appeal application form, please go to our website: www.cambridgeshire.gov.uk/admissions selecting School Admissions Appeals.

Should you require a printed copy of the appeal form be sent to you via the post please contact the admissions team on 0345 045 1370 or email admissionappeals@cambridgeshire.gov.uk

For appeal requests received after 13 April it is not possible to guarantee that they will be heard before the end of the Summer Term. Please refer to the Appeals timetable on the website for more information around the statutory timeframes for appeals.

Please note, if your appeal request is for a school outside of Cambridgeshire you will need to contact the home Local Authority for the school. Contact details for our all our neighbouring Local Authorities can be found in our Next Steps 2017-18, available from our website www.cambridgeshire.gov.uk/admissions.
Independent advice and information can be obtained from a Parents’ School Preference Adviser on 01223 699194 or email choosingaschool@cambridgeshire.gov.uk

The Advisory Centre for Education (ACE) provides further information for parents on choosing a school and appealing for a school at http://www.ace-ed.org.uk/

**Reserve Lists**

If we have been unable to offer your child a place at your preferred Cambridgeshire school, their name will be automatically added to the school’s reserve list. These lists are ordered according to the school’s published over-subscription criteria. Your child will remain on this list until either a place becomes available, or until 31 December 2017, whichever is sooner.

Information regarding your child’s position on a reserve list is available from the Admissions Team. **Please also note that your child’s position on a reserve list is subject to change at anytime and does not guarantee an offer of a school place.**

**Home to School Transport**

You will be entitled to free home to school transport for your child if:

- They live within an area where Cambridgeshire is the local authority; and
- They have been allocated a place at their catchment or designated school; and
- This school is not within the statutory walking distance of 3 miles; and
- The journey from home to school can be achieved within 1 hour and 15 minutes.

Additional support may also be available if you meet both the distance and low income criteria.

For further information please refer to our website: http://www.cambridgeshire.gov.uk/info/20059/schools_and_learning/496/school_transport

Your child will only qualify for transport assistance if the first application that is processed for your child as part of the Secondary Transfer 2017 intake names your catchment school or nearest designated school, as decided by Cambridgeshire County Council, **as one of your preferences**. Whilst we are aware parents have a right to express preferences to schools as they choose, please be aware that transport entitlement **will not be** granted to schools that are placed in a higher preference than your catchment or nearest designated school.

- In cases where the nearest designated school is the only preference expressed but a place cannot be allocated and the catchment school is oversubscribed, there will not be a transport entitlement to any other school offered.

- For the purpose of determining transport entitlement, new applications submitted due to a house move that changes your catchment school can be considered as a “first” application where proof of new address documents can be provided. Offers of transport assistance are also subject to review when an applicant is initially refused a place at their catchment or nearest designated school due to oversubscription and offered transport to a school further from their home address, then a place subsequently becomes available.