

## Applying for year of entry to:

### Primary

If your child was born between 1 September 2015 and 31 August 2016 and you currently live in Cambridgeshire you will need to apply for a primary school place - **reception**, for September 2020.

### Junior

If your child was born between 1 September 2012 and 31 August 2013, and **attends an infant school**, they are due to transfer to **Year 3** at a junior school in September 2020 and will need to make an application.

### Middle school

If your child was born between 1 September 2010 and 31 August 2011, and **attends a first school**, they are due to transfer to **Year 5** at a middle school in September 2020 and will need to make an application.

- **You must submit your application online before the deadline of 15 January 2020 and you will receive your offer on 16 April 2020.**
- If you wish to apply for a school place that is not the school's natural year of entry (For example a year 3 or year 5 place at a primary school), please complete an [in-year admission application](#).
- If you want to apply for school place that is not for the start of the next academic year (September 2020) please complete an [in-year admission application](#).

## Before you apply for a school place

1. Check you are applying to the [correct council \(https://www.gov.uk/find-local-council\)](https://www.gov.uk/find-local-council). If you are a Cambridgeshire resident you will make your application through the Cambridgeshire Admissions Team, even if you want to apply for a school outside of Cambridgeshire.
2. **Make sure you read the guidance documents below.** If your application is incomplete, or incorrect it could be delayed, or cancelled. You will be asked to confirm you have read and understood the guidance during the online application process.



[21%2016.09.19.pdf?inline=true\)](#)

The guidance covers the preparation and research stages, the full timetable for the admissions process, how to apply, receiving your offer, school travel assistance, frequently asked questions, directory of schools and catchments area and appeals against an offer of a place.

Size: **4.41 MB** File format: **pdf**



[Starting Primary School leaflet 2020-21 \(https://ccc-live.storage.googleapis.com/upload/www.cambridgeshire.gov.uk/residents/children-and-families/Starting%20Primary%20School%20leaflet%202020-21v1.pdf?inline=true\)](https://ccc-live.storage.googleapis.com/upload/www.cambridgeshire.gov.uk/residents/children-and-families/Starting%20Primary%20School%20leaflet%202020-21v1.pdf?inline=true)

This is a copy of the leaflet given to your child from your current school.

Size: **69.17 KB** File format: **pdf**



[Transferring to Junior or Middle School leaflet 2020-21 \(https://ccc-live.storage.googleapis.com/upload/www.cambridgeshire.gov.uk/residents/children-and-families/Transferring%20to%20Junior%20or%20Middle%20School%20leaflet%202020-21v1.pdf?inline=true\)](https://ccc-live.storage.googleapis.com/upload/www.cambridgeshire.gov.uk/residents/children-and-families/Transferring%20to%20Junior%20or%20Middle%20School%20leaflet%202020-21v1.pdf?inline=true)

This is a copy of the leaflet given to your child from your current school.

Size: **531.83 KB** File format: **pdf**

[How places were allocated at each school for September 2019](#)

## Applying for a primary, junior or middle school place

You must apply online using our Citizen Portal application form.

[Click to apply \(Citizen Portal\) \(https://ems.cambridgeshire.gov.uk/CitizenPortal\\_LIVE/Account/Login\)](https://ems.cambridgeshire.gov.uk/CitizenPortal_LIVE/Account/Login)

(If you have a UID code it can be used within the 'Citizen Portal' to pre-populate some of the form fields. You can still apply without a UID code).

## Contact us

Please use our [enquiry form \(https://cambridgeshire-self.achieveservice.com/service/Make an enquiry\)](https://cambridgeshire-self.achieveservice.com/service/Make an enquiry) and select school admissions from the drop down menu.

## You may also be interested in:

[Ofsted is changing how it inspects schools \(https://www.gov.uk/government/news/ofsted-is-changing-how-it-inspects-schools\)](https://www.gov.uk/government/news/ofsted-is-changing-how-it-inspects-schools)

[Free school meals](#)

[School transport](#)

[Help with school and learning costs](#)

[Ofsted inspection reports \(https://reports.ofsted.gov.uk/\)](https://reports.ofsted.gov.uk/)

[Ofsted parent view \(https://parentview.ofsted.gov.uk/parent-view-results\)](https://parentview.ofsted.gov.uk/parent-view-results)

[Department for Education - performance tables \(https://www.compare-school-performance.service.gov.uk/schools-by-type?step=phase&region=873&geographic=la&phase=primary\)](https://www.compare-school-performance.service.gov.uk/schools-by-type?step=phase&region=873&geographic=la&phase=primary)

[Department for Education - school admissions code \(https://www.gov.uk/government/publications/school-admissions-code--2\)](https://www.gov.uk/government/publications/school-admissions-code--2)